



CADAC

Code of Conduct

This Code of Conduct reflects CADAC's commitment to upholding the highest standards of ethical behavior and professionalism.

Issue: 06, Dec 2024



Introduction

The Code of Conduct outlines the ethical principles and professional standards that guide CADAC Corporation and its stakeholders. It establishes the values of integrity, impartiality, and excellence in all accreditation activities and interactions.

1. Core Values

1. **Integrity:**
 - Uphold honesty and transparency in all activities.
 - Ensure fairness and impartiality in decision-making and service delivery.
 2. **Accountability:**
 - Take responsibility for actions and decisions.
 - Ensure all activities comply with relevant legal, regulatory, and accreditation requirements.
 3. **Confidentiality:**
 - Protect the privacy of clients and stakeholders by maintaining strict confidentiality.
 - Restrict access to sensitive information to authorized personnel only.
 4. **Impartiality:**
 - Avoid conflicts of interest in all accreditation processes.
 - Ensure that no individual or entity has undue influence on CADAC's decisions.
 5. **Excellence:**
 - Commit to continuous improvement and professional development.
 - Deliver high-quality accreditation services that meet or exceed stakeholder expectations.
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2. Responsibilities of Employees and Stakeholders

1. **Compliance with Policies:**
 - Adhere to CADAC's policies, procedures, and applicable standards.
 - Ensure compliance with ISO/IEC 17011 and other international benchmarks.
2. **Professional Behavior:**
 - Treat colleagues, clients, and stakeholders with respect and professionalism.
 - Avoid discrimination, harassment, or unethical conduct.
3. **Conflicts of Interest:**
 - Declare any personal or professional interests that may influence impartiality.
 - Refrain from activities that compromise CADAC's integrity or reputation.
4. **Use of Resources:**
 - Use CADAC's resources, including intellectual property, responsibly and for authorized purposes only.

- Protect CADAC's assets from misuse or theft.
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3. Responsibilities to Clients and Stakeholders

- 1. Fair Treatment:**
 - Provide unbiased and equitable services to all clients.
 - Ensure transparency in processes, fees, and decision-making.
 - 2. Quality Assurance:**
 - Maintain the highest standards in service delivery.
 - Address feedback, complaints, and appeals promptly and effectively.
 - 3. Representation:**
 - Refrain from misrepresenting CADAC or its services.
 - Use CADAC's logos and symbols in accordance with established guidelines.
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4. Reporting Misconduct

1. Employees, clients, and stakeholders are encouraged to report unethical behavior or violations of this Code of Conduct.
 2. Reports can be submitted confidentially via email to cadaccorp@gmail.com.
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5. Non-Compliance

1. Breaches of this Code may result in disciplinary action, including termination of employment, suspension of accreditation, or legal action.
 2. CADAC reserves the right to take corrective measures to uphold its values and reputation.
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6. Acknowledgment

All employees, contractors, and stakeholders must acknowledge their understanding and commitment to the principles outlined in this Code of Conduct.

For further information or clarification, contact:

CADAC Corporation

1771 Robson Street - 1797,
Vancouver, BC V6G 3B7, Canada

Email: cadaccorp@gmail.com

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